What you need to check

BACKGROUND INFORMATION FROM THE MEDICAL COUNCIL OF NEW ZEALAND

There are a number of ‘pathways’ by which medical practitioners can apply for registration via the Medical Council of New Zealand (MCNZ) to work in New Zealand which include:

1. General Scope
2. Provisional General Scope
3. Special Purpose Scope
4. Vocational Scope
5. Provisional Vocational Scope

Resident Medical Officers (RMOs) are recruited to work at Waikato District Health Board (DHB) using the general, provisional general and special purposes registration pathways. (Registration in a vocational scope recognises a doctor as a specialist in New Zealand).

Each scope requires the employer and the RMO to complete set paper work. As the ‘employer’. Waikato DHB (via the RMO Unit ONLY) must complete all or part of the following [depending on MCNZ] requirements:

- Complete the employer’s checklist
- Attach:
  1. job offer
  2. proposed supervision plan
  3. three references (on RP9 forms)
  4. induction and orientation plan
- Gather together all documentation (including those documents that the RMO has been requested to complete) and send the COMPLETE application to the MCNZ for processing

(PLEASE NOTE: most application take the best part of 13 weeks to process)

GENERAL SCOPE:

Doctors who have completed the requirements for registration within a general scope of practice, who must establish a collegial relationship so they do not work in professional isolation and to help with continuing professional development, and who are not required to work under supervision.

REQUIRED PAPERWORK:

1. job offer
2. three referee reports (RP9 forms)
3. CPD8 form
4. join the bpac™ Recertification Programme

PROVISIONAL GENERAL SCOPE

To satisfy the requirements for a general scope of practice, doctors must first work under supervision, work in an approved position, be registered within a provisional scope for 6 – 18 months and satisfy any other requirements set by the MCNZ.

A. NEW ZEALAND AND AUSTRALIAN GRADUATES (PGY1s)

These doctors must have graduated with a New Zealand or Australian university medical degree. Once these doctors have successfully completed four (13 week) runs signed off as ‘satisfactorily completed’ by their run supervisors and their allocated intern supervisor then an application for general registration can be sent to the MCNZ – they must have completed:
i. An ‘A’ category surgical run (here at Waikato DHB = general surgery or paediatric surgery)
ii. An ‘A’ Category medical run (here at Waikato DHB = general medicine, cardiology and respiratory)
iii. The remaining runs must be categorised as ‘B’ runs
iv. The runs must be consecutive (four)
v. They must have worked a minimum of 10 weeks in each run
vi. They must have fulfilled the MCNZ, educational and training (attendance) requirements
vii. Run evaluations must be completed at the end of each run by their allocated run supervisor, their assigned Intern Supervisor and signed by the RMO (RP2 form) to confirm that they have received feedback
viii. Three consecutive runs where overall performance is of a standard expected of a registered medical practitioner (i.e ‘scores ’3’ or above on the ‘RP2’ form in all domains indicating performance of a satisfactory level

REQUIRED PAPERWORK:
1. job offer
2. current CV
3. referee reports (RP9 forms) if have them but not mandatory
4. completed all application details and paperwork as required to have their application processed through the ACE ‘matching’ process

B. NZREX

These doctors must have passed the NZREX exam within the last five years

REQUIRED PAPERWORK:
1. Job offer
2. Current CV
3. Referee reports (RP9 forms) if have them but not mandatory
4. Checklist 03 Passed NZREX Clinical
5. REG1
6. REG3 – one form for year with all runs listed on it and signed by Intern Supervisor
7. Copy of IELTS results
8. Certificates of Good Standing (if required)
9. Certified copies of passport identity pages
10. Certified copies of work permit or residency visa
11. Immigration forms – INZ1113
12. These doctors are also eligible to apply for year one house officer position through the ‘ACE’ matching process if that coincides with their passing the NZREX exam – they must complete all ACE application forms and paperwork

C. UK / IRISH DOCTORS

These doctors must have graduated with a UK or Irish university medical degree and must have completed their internship

REQUIRED PAPERWORK:
1. Job offer
2. Current CV
3. Three verified referee reports (RP9s)
4. Checklist 02
5. REG1
6. REG3 – one for each supervised run the RMO will work in
7. Supervision Plan
8. Orientation Plan
9. Certified copies of passport identity pages
10. Certified copies of work permit or residency visa
11. Verified copies of Medical Qualifications
12. Immigration forms – INZ1113
13. Evidence of:
   a. Completion of their intern year OR
   b. Completion of their Foundation year one year (FY1) OR
D. COMPARABLE HEALTH

Applicants registering under this category must:

- Satisfy the MCNZ’s English policy (pass an IELTS exam)
- Hold an acceptable primary medical degree from a university medical school listed on the MCNZ’s website
- Have either full or general registration in the comparable health system(s)
- Have worked for a minimum of 30 hours per week
- Have worked for 36 of the last 48 months in a country with a health system comparable to New Zealand’s. The MCNZ lists these as:
  - Australia
  - Austria
  - Belgium
  - Canada
  - Czech Republic
  - Denmark
  - Finland
  - France
  - Germany
  - Greece
  - Iceland
  - Israel
  - Italy
  - Norway
  - Republic of Ireland
  - Singapore
  - Spain
  - Sweden
  - Switzerland
  - The Netherlands
  - United Kingdom
  - United States of America

- Provide practice profiles showing they have relevant and comparable experience to the position applied for in New Zealand
- Have proposed employment in New Zealand in the same or a similar area of medicine, and at the similar level of responsibility as what the applicant has been doing for the preceding 36 out of 48 months
- Have proposed and supervised employment in a recognised scope of practice in New Zealand

REQUIRED PAPERWORK:

1. Job offer
2. Current CV
3. Three verified referee reports (RP9s)
4. Checklist 04
5. Practice profiles
   a. Checklist 05 = General Practice Profile
   b. Checklist 06 = Hospital Practice Profile
6. IELTS results
7. Certified copies of passport identity pages
8. Certified copies of work permit or residency visa
9. Official translations of documents NOT in English
10. Verified copies of Medical Qualifications
11. Registration Certificate / Licensure to Practice
12. Supervision Plan
13. Orientation Plan

SPECIAL PURPOSE SCOPE

All doctors applying for registration must hold an acceptable primary medical degree as described on the MCNZ’s website. These doctors must:

- Satisfy the MCNZ’s English policy (pass an IELTS exam)
- Be registered in their own country to which they will return after this training (which cannot exceed 24 months in duration)
- Be sponsored by an organisation to which the doctor will return after the proposed period of training, OR have a formal postgraduate qualification accepted by MCNZ as indicating competence in the branch the doctor will
train in while in New Zealand, OR be enrolled in a formal training programme in their own country OR have worked at least 12 months in an institution with which this DHB has an exchange programme

• Provide evidence that they are entering into a formal recognised scholarship or fellowship programme with a structured supervision plan
• Include details of the training objectives, delivery, and how the training will be monitored and outcomes measured
• Include from the supervisor, a clear indication of the level of responsibility that will be delegated the trainee
• Be approved by the CMA

(Please note that there is a 1:3 ratio per department for employing ‘special purpose scope’ RMOs, eg. if there are six registrars in a department, no more than two of these can be postgraduate trainees registered in this pathway)

• The following changes took effect from May 5, 2011:
  • Trainees may not undertake relief runs (excluding postgraduate trainees approved to work in cardiothoracic surgery).
  • Trainees must have at least 2 hours per week protected time for teaching and will be required to attend any relevant tutorials and grand rounds.
  • Trainees must have been registered and practising in their home / sponsor country for a minimum of 1 year immediately prior to their application (excluding Pacific Island graduates, if they had been training in a different Pacific Island health system at the time of their application because recognised primary medical training programmes are not available in their home / sponsor country).
  • Doctors may not apply to sit NZREX if they hold registration within the special purpose scope of practice (postgraduate training).

(The purpose of the postgraduate training scope is to provide registration for doctors wishing to train in New Zealand to obtain knowledge and skills to take back to their home country. It is not a pathway to permanent registration in New Zealand (or Australia), or intended to meet service delivery requirements, nor is it a pathway to undertake a vocational training programme)

REQUIRED PAPERWORK:
1. Job offer
2. Current CV
3. Three verified referee reports (RP9s)
4. REG1
5. IELTS exam results
6. Verified Certificate of Registration
7. Verified copy of primary medical qualification
8. Letter stating the applicant will return home upon completing their period of training
9. REG3
10. Letter stating the doctor is a ‘sponsored postgraduate trainee’
11. Educational Objectives
12. Supervision Plan
13. Orientation Plan
14. Letter explaining any gaps of employment
15. Checklist 11
16. REG10
17. Immigration forms – INZ1113