What we do

The RMO unit was established by Waikato DHB to develop, implement and support strategies to ensure the effective recruitment, rostering and retention of RMOs at Waikato Hospital.

We provide support, guidance and clarity on a variety of issues, some of which are listed below:

- Coordinate first year house officer selection as well as house officer, SHO and registrar recruitment
- House officer orientation
- Rosters (surgical house officer, O+G SHO rosters and all the medicine rosters)
- Checking Practising Certificates, visas, and in conjunction with the MCNZ, registration status
- Allocating house officer clinical attachments
- Manage the surgical and medical relief pools
- Maintain a central repository of all RMO run descriptions
- Administrative duties – distribute meal ‘chits’, leave applications etc.

Who we are

The unit currently consists of an RMO manager, two RMO administrators and a medical recruitment coordinator. In particular we aim to:

- communicate with you about your terms and conditions of employment
- deal with administrative requirements relating to your employment with and at Waikato DHB
- provide a friendly and easily accessible centre to call or drop into for a chat, or with queries and questions.

RMO general information sheets

1. 2017 - 2018 recruitment timetable
2. Working at Waikato
   - Most commonly asked questions
3. Advanced Choice of Employment System – ACE
4. Available clinical attachments - year one house officers
5. The ‘New Zealand Curriculum Framework’ (NZCF)
6. House officer pay scales
7. Year one house officer: run size summary
8. Training protocols

For more information visit our website

www.waikatodhb.health.nz