

Introduction: During the NZ COVID-19 response, Waikato DHB is minimising non-essential in-person contact between health care workers and patients, to reduce the risk of disease transmission.

By using a prescription form, with fields for emailing/faxing the prescription to the pharmacy of the patient's choice, this can be achieved. The CWS team will work on a permanent solution with the prescription going through NZePS.

1. Log into Clinical Workstation.
2. Search for the patient.
3. Navigate to **Documents** → **RX Form-Remote RX**.
4. Click the **New** button to create a prescription.
5. Complete the form. Mandatory fields are highlighted in yellow.
 - Note:** Prescription guidelines are written at the top of the form.
 - Confirm your details are correct.
 - Note:** If your contact details including contact phone number are incorrect see see How to **D108 Maintaining My Account details**.
 - Specify the medication being prescribed. Up to 5 medications can be added by clicking **Additional Row** to add more medications.
 - Select the **Pharmacy** to send the prescription to from the drop-down list near the bottom of the form.
 - Note:** If the pharmacy does not have an email address the prescription will be faxed.
6. Click the appropriate button at the bottom to complete the prescription

GBR6108 DEMONSTRATION, Ann Maree (Mrs) Born 01-Feb-2005 (15y 2m) Gender Female
 Address .Rest Homme, 158 M... Phone 078391234 Known allergies

COVID-19 - Remote Prescribing
 Prescription can not include Controlled Drugs (Class A, B or C) but can include an exempted drug or partially exempted drug as defined by the Misuse of Drugs Act 1975.

Demographics

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|--------|---------|---------|---|--------------|-------------|
| NHI | GBR6108 | Name | Demonstration, Ann Maree | Phone No. | 078391234 |
| Age | 15y 2m | Address | .Rest Homme, 158 Matangi Road, Matangi 3284 | DoB | 01-Feb-2005 |
| Gender | F | GP | Dr Manuel Gonzalez Del Riego | GP Phone No. | 078390092 |

Prescription Charges | Subsidy Codes

V = 0 - 5 yr J = 6 - 17 yr A = 18 and over
 O = Oral contraceptive
 4 - Waikato DHB (treated as if Endrolled in PHO) 1 - Community Services Card
 X - Prescription Subsidy Card 2 - High User Health Card 3 - No subsidy cards

Prescriber

Prescriber: Paul Haley Registration No. [Yellow Highlighted]
 Phone: [Yellow Highlighted] eMail: Trainer

Prescription Items

Start Date: 23 Apr 2020 End date: [Yellow Highlighted]
 Medication: [Yellow Highlighted]
 Instructions: [Yellow Highlighted]
 Mitte: [Yellow Highlighted]

Pharmacy: [Yellow Highlighted]
 Last Update: 23 Apr 2020 By: Paul Haley eMail or Fax: [Yellow Highlighted]
 Designation: Training Account

Buttons: Save Draft, Sign-off and email, Sign-off and print, Sign-off, Quit, Spell Check...

Demonstration, Ann Maree (Mrs) (GBR6108.F,01-Feb-2005 - 15y 2m) Waikato DHB 12.5 - Clinical Documents