

# Travel Request Form

Name: B. Nigel Mulvey Contact: \_\_\_\_\_

Reason for Travel: Attended Health Sector Committee Meeting - Wgtn

8 Feb 2017

Meeting with HAC Commissioner, 8 Feb 2017

**SIGN  
HERE**

## CHECK IF VIDEOCONFERENCING OFFERED

Many meetings today have videoconferencing capabilities. The Waikato District Health Board has videoconferencing capability and advises staff to use videoconferencing where possible. This reduces the amount of dollars and time spent on travel.

☐ YES If yes, please consider using Waikato DHB videoconferencing facilities. Contact Viscom for availability, ext 8780.  
☐ NO

## FLIGHTS

Flight No	Departure Time	Arrival Time	Day	Date	Month	From	To
NZ 9051	8:05am	9:15am	Wed	8 Feb 2017		Hon	Wgtn
NZ 912	7pm	8:10pm	"	"		Wgtn	Hon
							Andel.

## ACCOMMODATION

City	Hotel/Motel (name or preferred location)	Date IN:	Date OUT	Room Type
Andel.	Novotel	8/2	9/2/17	

## RENTAL CAR

City	Pick up Point (usually airport)	Type of Car	Pick-up Date	Time (or flight number)	Drop off Date	Time (or flight number)
Andel.	Budget		9/2/17		9/2/17	

## SHUTTLE?

Yes - Return Yes - One Way No  
Please circle one

If yes - pick up address: \_\_\_\_\_

And telephone number: \_\_\_\_\_

## OTHER REQUIREMENTS/NOTES (put bus or train requirements here)

8/2/17 - to WLG, return to AICL  
8/2/17 - Novotel AICL  
9/2/17 - Car to Hamilton

**SIGN  
HERE**

Cost Centre to be charged: 1929 / 5250 DS

## AUTHORISATION

Name: Bob Smock

Position: Chairman

Signature: \_\_\_\_\_

## CHARGES FROM AIR NZ

Month	Tkt No.	Passenger Name	Travel Type	Date of Trvl	Origin	Dest	TOTAL NET PYMT	Nett	GST	Oth Taxes	Amt Payable	Tkt Remarks
Feb-17	1242413109	MURRAY/NIGEL MR	Domestic Air Travel	170208	HLZ	WLG	415.74	408.78	62.37	5.96	478.11	
Feb-17	1242413109FT	MURRAY NIGEL MR	Ticket Issue Service Fee				26.00	26.00	3.90	0.00	29.90	
Feb-17	1242427871	MURRAY/NIGEL MR	Domestic Air Travel	170208	WLG	AKL	94.58	94.58	10.18	0.00	104.76	
Mar-17	4702435538CA001	MURRAY NIGEL MR	Car Rental				183.59	Jul-00	27.54	0	211.13	1D 09 02 AKL BUDGET
Apr-17	4702435538H0002	MURRAY NIGEL MR	Hotel Accommodation				418.61	418.61	62.79	0.00	481.40	1N 08 02 AKL NOVOTEL AUCK
Apr-17	24355388M..	MURRAY NIGEL MR	Miscellaneous Services				7.00	7.00	1.05	0.00	8.05	

## TAX INVOICE/STATEMENT/CREDIT NOTE

Page No.	24
Account No.	67543
Statement Date	28/02/2017
GST Number	10-795-869
Credit Services: Mari Evitt Travelcardadmin@airnz.co.nz	

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMT.	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
08/02/2017	1242427871	108667543000019 A19295250DS	BROUGHT FORWARD MURRAY/NIGEL MR WLG/AKL NZ B 08/02/17 Domestic Air Travel	02439466	94.58	0.00	94.58	10.18	0.00	30,891.16-	17,894.88
09/02/2017	1242432212	108667543000019 A19295250DS	MURRAY/NIGEL MR HLZ/WLG NZ V 10/02/17 WLG/HLZ NZ L 11/02/17 Domestic Air Travel	02439466	368.93	6.96-	361.97	55.34	6.96	424.27	424.27
09/02/2017	1242434774	108667543000019 A19295250DS	MURRAY/NIGEL MR AKL/WLG NZ Q 10/02/17 WLG/HLZ NZ L 11/02/17 Domestic Air Travel	02439466	13.72	0.00	13.72	1.54	0.00	15.26	15.26
09/02/2017	1242434777	108667543000019 A19295250DS	MURRAY/NIGEL MR HLZ/WLG NZ Y 10/02/17 WLG/HLZ NZ L 11/02/17 Domestic Air Travel	02439466	69.75	0.00	69.75	10.98	0.00	80.73	80.73
09/02/2017	1242434777FT	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Issue Service Fee	02409086	11.00	0.00	11.00	1.65	0.00	12.65	12.65
10/02/2017	1242438491	108667543000019 A19295250DS	MURRAY/NIGEL MR WLG/HLZ NZ Q 11/02/17 Domestic Air Travel	02439466	63.50	0.00	63.50	9.53	0.00	73.03	73.03
			CARRIED FORWARD							30,180.46-	18,605.58

AOG -Waikato District Health Board  
Travel Coordinator  
Business Support  
Private Bag 3200  
Hamilton 3240

## TAX INVOICE/STATEMENT/CREDIT NOTE

# UATP

Page No.	23
Account No.	67543
Statement Date	28/02/2017
GST Number	10-795-969
Credit Services: Marli Evitt Travelcardadmin@airnz.co.nz	

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMNT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
22/02/2017	1242479078	108667543000019 A19295250DP	BROUGHT FORWARD HLZ/WLG NZ H 18/05/17 WLG/HLZ NZ W 19/05/17 Domestic Air Travel	02439466	436.41	6.96	429.45	65.47	6.96	32,071.75	16,714.28
22/02/2017	1242479078FT	108667543000019 A19295250DP	Ticket Issue Service Fee TOTAL FOR COST CENTRE	02409086	11.00	0.00	11.00	1.65	0.00	12.65	501.88
02/02/2017	1242413109	108667543000019 A19295250DS	MURRAY/NIGEL MR HLZ/WLG NZ V 08/02/17 WLG/HLZ NZ V 08/02/17 Domestic Air Travel	02439466	447.41	6.96	440.45	67.12	6.96	514.53	514.53
02/02/2017	1242413109FT	108667543000019 A19295250DS	Ticket Issue Service Fee	02409086	415.74	6.96	408.78	62.37	6.96	478.11	478.11
02/02/2017	1242416221	108667543000019 A19295250DS	MURRAY/NIGEL MR TRG/WLG NZ H 23/02/17 WLG/AKL NZ Y 23/02/17 AKL/TRG NZ Y 23/02/17 Domestic Air Travel	02439466	26.00	0.00	26.00	3.90	0.00	29.90	29.90
23/02/2017			CARRIED FORWARD		137.44	0.00	137.44	20.62	0.00	158.06	158.06
										30,891.16	17,894.88



## TAX INVOICE/STATEMENT/CREDIT NOTE

# UATP

Page No.	96
Account No.	67543
Statement Date	31/03/2017
GST Number	10-795-869
Credit Services: Mari Evitt Travelcardadmin@airnz.co.nz	

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMNT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
17/03/2017	1242545981FT	1086675430000019 AJH	BROUGHT FORWARD	02409086	165.00	0.00	165.00	0.00		55,594.59	114,313.58
14/03/2017	4702463546OA	1086675430000019 AJH	Ticket Issue Service Fee LHP	02409086	2,065.09	0.00	2,065.09	0.00		165.00	165.00
			QF AKL LHR AKL Other Airline Flight							2,065.09	2,065.09
13/03/2017	2435538BM	AJH	TOTAL FOR COST CENTRE	02409086	2,230.09	0.00	2,230.09	0.00		2,230.09	2,230.09
15/03/2017	2435538BM.	1086675430000019 ATBA	MURRAY NIGEL MR Miscellaneous Services	02409086	7.00	0.00	7.00	1.05		8.05	8.05
15/03/2017	4702435538CA001	1086675430000019 ATBA	MURRAY NIGEL MR Miscellaneous Services	02409086	7.00	0.00	7.00	1.05		8.05	8.05
13/03/2017	4702435538HO	1086675430000019 ATBA	MURRAY NIGEL MR 1D 09 02 AKL BUDGET Car Rental	02409086	183.59	0.00	183.59	27.54		211.13	211.13
			MURRAY NIGEL MR 1N 11 02 AKL THE LANGHAM Hotel Accommodation	02409086	250.87	0.00	250.87	37.63		288.50	288.50
			CARRIED FORWARD							58,340.41	117,059.40

**NIGEL MURRAY - EXPENSES**

87%

Date		Description	Comment	Amount
08-Feb-17		Meal, Astoria Café, Wellington	Health Select Committee hearing HDC meeting	NZ Net of GST \$25.30 \$22.00 Meal







40



# Travel Request Form

For work related travel and accommodation

Name: Nigel Muwa Contact: \_\_\_\_\_

Reason for Travel: Meetings re HealthTop/lon Gaudon in Wghn -  
SPARC, GP College, MOH, O4ion 10 February 2017

## CHECK IF VIDEOCONFERENCING OFFERED

Many meetings today have videoconferencing capabilities. The Waikato District Health Board has videoconferencing capability and advises staff to use videoconferencing where possible. This reduces the amount of dollars and time spent on travel.

☐ YES If yes, please consider using Waikato DHB videoconferencing facilities. Contact Viscom for availability, ext 8780.  
☐ NO

## FLIGHTS

Flight No	Departure Time	Arrival Time	Day	Date	Month	From	To
<u>5813</u> <u>5831</u>	<u>645am</u> <u>808am</u>	<u>755am</u> <u>945am</u>	<u>Tue</u>	<u>10 Feb</u>		<u>Hon</u>	<u>Wghn</u>
<u>8308</u>	<u>11 20<sup>City</sup>pm</u>	<u>1230am</u>	<u>Sat</u>	<u>11 Feb</u>		<u>Wghn</u>	<u>Hon</u>

## ACCOMMODATION

City	Hotel/Motel (name or preferred location)	Date IN:	Date OUT	Room Type
<u>Nghn</u>	<u>James Cook</u>	<u>10/2</u>	<u>11/2</u>	
<u>Auckland</u>	<u>The Langham</u>	<u>11/2</u>	<u>12/2</u>	

## RENTAL CAR

City	Pick up Point (usually airport)	Type of C	Time (flight number)

SHUTTLE? Yes - Return Yes - I  
 Please circle one

If yes - pick up address: \_\_\_\_\_

And telephone number: \_\_\_\_\_

OTHER REQUIREMENTS/NOTES (put bus or train rec

Cost Centre to be charged: 7929 15250 DS

## AUTHORISATION

Name: Bob Simcock Position: Chair

Signature:

CHARGES FROM AIR NZ											
Month	Tkt No.	Passenger Name	Travel Type	Date of Trvl	Origin	Dest	TOTAL NET PYMT	Nett	GST	OTH Taxes	Amt Payable Tkt Remarks
Feb-17	2435538FT	MURRAY NIGEL MR	Ticket Issue Service Fee				28.00	26.00	3.90	0.00	29.90
Feb-17	1242434774	MURRAY/NIGEL MR	Domestic Air Travel	170210	AKL	WLG	13.72	13.72	1.54	0.00	15.26
Feb-17	1242434777	MURRAY/NIGEL MR	Domestic Air Travel	170210	HLZ	WLG	69.75	69.75	10.98	0.00	80.73
Feb-17	1242434777FT	MURRAY NIGEL MR	Ticket Issue Service Fee				11.00	11.00	1.65	0.00	12.65
Feb-17	1242438491	MURRAY/NIGEL MR	Domestic Air Travel	170211	WLG	HLZ	63.50	63.50	9.53	0.00	73.03
Mar-17	4702436386HO	MURRAY NIGEL MR	Hotel Accommodation				129.13	129.13	19.37	0.00	148.50 IN 10 02 WLG JAMES COOK H
Mar-17	24363868BM	MURRAY NIGEL MR	Miscellaneous Services				7.00	7.00	1.05	0.00	8.05
Feb-17	1242432212	MURRAY/NIGEL MR	Domestic Air Travel	170210	HLZ	WLG	368.93	361.97	55.34	6.96	424.27 c
Feb-17	2426383FT	MURRAY NIGEL MR	Ticket Issue Service Fee				15.00	15.00	2.25	0.00	17.25
Mar-17	4702435538HO	MURRAY NIGEL MR	Hotel Accommodation				250.87	250.87	37.63	0.00	288.50 IN 11 02 AKL THE LANGHAM
Mar-17	24355388BM	MURRAY NIGEL MR	Miscellaneous Services				7.00	7.00	1.05	0.00	8.05
Mar-17	24355388BM.	MURRAY NIGEL MR	Miscellaneous Services				7.00	7.00	1.05	0.00	8.05

AOG -Waikato District Health Board  
Travel Coordinator  
Business Support  
Private Bag 3200  
Hamilton 3240

## TAX INVOICE/STATEMENT/CREDIT NOTE

# UATP

Page No.	33
Account No.	67543
Statement Date	31/03/2017
GST Number	10-795-869
Credit Services: Marli Evitt Travelcardadmin@airnz.co.nz	

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMNT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
20/03/2017	2436386BM	108667543000019 A19295250DS	BROUGHT FORWARD MURRAY NIGEL MR Miscellaneous Services	02409086	7.00	0.00	7.00	1.05	0.00	31,839.27-	26,879.72
22/02/2017	2444058FX	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Amendment Fee	02409086	20.00	0.00	20.00	3.00	0.00	8.05	8.05
23/02/2017	2444058FX	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Amendment Fee	02409086	20.00	0.00	20.00	3.00	0.00	23.00	23.00
06/03/2017	2457079FX	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Amendment Fee	02409086	20.00	0.00	20.00	3.00	0.00	23.00	23.00
20/03/2017	4702436386HO	108667543000019 A19295250DS	MURRAY NIGEL MR 1N 10 02 WLG JAMES COOK H Hotel Accommodation	02409086	129.13	0.00	129.13	19.37	0.00	148.50	148.50
		A19295250DS	TOTAL FOR COST CENTRE		764.12	6.96-	757.16	114.62	6.96	878.74	878.74
02/03/2017	2426383BM	108667543000019 A19295260	MURRAY NIGEL MR Miscellaneous Services	02409089	7.00	0.00	7.00	1.05	0.00	8.05	8.05
02/03/2017	4702426383HO	108667543000019 A19295260	MURRAY NIGEL MR 2N 26 01 AKL THE LANGHAM Hotel Accommodation	02409089	424.35	0.00	424.35	63.65	0.00	488.00	488.00
			CARRIED FORWARD							31,117.67-	27,601.32

## TAX INVOICE/STATEMENT/CREDIT NOTE

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GST Number	10-795-869
Credit Services: Marli Evitt Travelcardadmin@airnz.co.nz	

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMNT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
17/03/2017	1242545981FT	108667543000019 AJH	BROUGHT FORWARD	02409086	165.00	0.00	165.00	0.00	0.00	55,594.59	114,313.58
14/03/2017	4702463546OA	108667543000019 AJH	Ticket Issue Service Fee LHP	02409086	2,065.09	0.00	2,065.09	0.00	0.00	2,065.09	2,065.09
13/03/2017	2435538BM	108667543000019 ATBA	QF AKL LHR AKL Other Airline Flight	02409086	2,230.09	0.00	2,230.09	0.00	0.00	2,230.09	2,230.09
15/03/2017	2435538BM.	108667543000019 ATBA	TOTAL FOR COST CENTRE	02409086	7.00	0.00	7.00	1.05	0.00	8.05	8.05
15/03/2017	4702435538CA001	108667543000019 ATBA	MURRAY NIGEL MR Miscellaneous Services	02409086	7.00	0.00	7.00	1.05	0.00	8.05	8.05
13/03/2017	4702435538HO	108667543000019 ATBA	MURRAY NIGEL MR 1D 09 02 AKL BUDGET Car Rental	02409086	183.59	0.00	183.59	27.54	0.00	211.13	211.13
			MURRAY NIGEL MR 1N 11 02 AKL THE LANGHAM Hotel Accommodation	02409086	250.87	0.00	250.87	37.63	0.00	288.50	288.50
			CARRIED FORWARD							58,340.41	117,059.40



## TAX INVOICE/STATEMENT/CREDIT NOTE

# UATP

Page No.	24
Account No.	67543
Statement Date	28/02/2017
GST Number	10-795-869
Credit Services: Marli Evitt Travelcardadmin@airnz.co.nz	

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMNT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
08/02/2017	1242427871	108667543000019 A19295250DS	BROUGHT FORWARD MURRAY/NIGEL MR WLG/AKL NZ B 08/02/17 Domestic Air Travel	02439466	94.58	0.00	94.58	10.18	0.00	30,891.16-	17,894.88
09/02/2017	1242432212	108667543000019 A19295250DS	MURRAY/NIGEL MR HLZ/WLG NZ Y 10/02/17 WLG/HLZ NZ L 11/02/17 Domestic Air Travel	02439466	368.93	6.96-	361.97	55.34	6.96	424.27	424.27
09/02/2017	1242434774	108667543000019 A19295250DS	MURRAY/NIGEL MR AKL/WLG NZ Q 10/02/17 WLG/HLZ NZ L 11/02/17 Domestic Air Travel	02439466	13.72	0.00	13.72	1.54	0.00	15.26	15.26
09/02/2017	1242434777	108667543000019 A19295250DS	MURRAY/NIGEL MR HLZ/WLG NZ Y 10/02/17 WLG/HLZ NZ L 11/02/17 Domestic Air Travel	02439466	69.75	0.00	69.75	10.98	0.00	80.73	80.73
09/02/2017	1242434777FT	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Issue Service Fee	02409086	11.00	0.00	11.00	1.65	0.00	12.65	12.65
10/02/2017	1242438491	108667543000019 A19295250DS	MURRAY/NIGEL MR WLG/HLZ NZ Q 11/02/17 Domestic Air Travel	02439466	63.50	0.00	63.50	9.53	0.00	73.03	73.03
			CARRIED FORWARD							30,180.46-	18,605.58

## NIGEL MURRAY - EXPENSES

Date		Description	Comment	Amount
8-11 Feb 2017		Parking, Hamilton Airport	Meetings in Wellington re. virtual health	NZ Net of GST
				\$65.22 Parking
				\$75.00

87%



Auckland District Health  
Grafton Rd  
NZ-1010 AKL  
Fax code NZGST# 88-084-942  
Pay Station 15/11/16 11:29  
Cashier 9  
Receipt 086251

Short-term parking tkt  
C/P 1 - No. 018344  
15/11/16 09:45  
15/11/16 11:29  
Period 0d2h0'  
(GST) \$7.00

Gross total \$7.00

Payment  
Cash \$7.00

Net total \$6.09  
GST 15% \$0.91

All amounts in NZD.  
Reliv. date=Receipt date

# Hamilton Int. Airport

2222 Tax Invoice  
Tax code NZGST 52-458-455

APM 1 #11 11/02/17 11:10  
Receipt 064061

Short-term parking tkt  
C/P 1 - No. 076397  
08/02/17 07:03  
11/02/17 12:02  
Period 3d5h0'  
(GST) \$75.00

Gross total \$75.00

Payment  
17793101 AUTH  
TIME 11FEB 11:10  
EFTPOS ....2958  
MasterCard

RID: A000000004  
PIX: 1010  
PURCHASE NZD75.00  
ACCEPTED

Net total \$65.22  
GST 15% \$9.78

8LJAE889 - 1/1

# Auckland Int. Airport

Tax-Invoice Receipt  
Tax code NZGST 48-816 860

PPC CPA Bo 07/12/16 06:10  
Cashier 13  
Receipt 012896

Lost Ticket - A C L M  
1 Quant @ \$97.00  
(GST) \$97.00

Gross total \$97.00

Payment  
EFT \$97.00

Net total \$84.35  
GST 15% \$12.65

All amounts in NZD.

08967266 - 1/1

# Hamilton Int. Airport

2222 Tax Invoice  
Tax code NZGST 52-458-455

EasyCash 2 08/03/15 19:54  
Receipt 017863

Short-term parking tkt  
C/P 1 - No. 068022  
06/03/15 15:42 -  
08/03/15 20:41 -  
Period 2d5h0'  
(GST) \$55.00

Gross total \$55.00

Payment  
MC \$55.00  
XXXXXXXXXXXX2726 11/18

Net total \$47.83  
GST 15% 7.17

All amounts in NZD.

02ASBJFF - 1/1

# P230 Hamilton Farmers

NZ-GST # 56 897-631

APM 11 L1 18/11/16 10:08  
Receipt 026326

Short-term parking tkt  
P230 - No. 023028  
18/11/16 08:42  
18/11/16 10:08  
Period 0d1h30'  
(GST) \$6.00

Gross total \$6.00

Payment  
WPNZ P230  
Farmers Hilton  
Auckland

\*-----EFTPOS-----\*  
TERMINAL 05770001  
TIME 18NOV16 10:08  
TRAN 006990 CHEQUE  
EFTPOS  
CARD ....2173  
MasterCard  
RID: A000000004  
PIX: 1010  
TC: 73346EB0

CEA65606  
TVR: 0000048000  
ATC: 0009  
TSI: E800  
PURCHASE NZ\$6.00  
TOTAL NZ\$6.00  
ACCEPTED

\*-----\*  
CUSTOMER COPY

Net total \$5.22  
GST 15% \$0.78

531 - 2/2



For work related travel and accommodation

Name: Dr N Murray Contact: \_\_\_\_\_

Reason for Travel: CEO/Chair to provide reason
**CHECK IF VIDEOCONFERENCING OFFERED**

Many meetings today have videoconferencing capabilities. The Waikato District Health Board has videoconferencing capability and advises staff to use videoconferencing where possible. This reduces the amount of dollars and time spent on travel.

- ☐ YES If yes, please consider using Waikato DHB videoconferencing facilities. Contact Viscom for availability, ext 8780.
- ☐ NO

**FLIGHTS**

Flight No	Departure Time	Arrival Time	Day	Date	Month	From	To

**ACCOMMODATION**

City	Hotel/Motel (name or preferred location)	Date IN:	Date OUT	Room Type
<u>Auckland</u>	<u>Langham</u>	<u>12/2/17</u>	<u>15/2/17</u>	
		<u>3 nights</u>		

**RENTAL CAR**

City	Pick up Point (usually airport)	Type of Car	Pick-up Date	Time (or flight number)	Drop off Date	Time (or flight number)

**SHUTTLE?** Yes – Return Yes – One Way No  
Please circle one

If yes - pick up address: \_\_\_\_\_

And telephone number: \_\_\_\_\_

**OTHER REQUIREMENTS/NOTES** (put bus or train requirements here)

Cost Centre to be charged: /
**AUTHORISATION**

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Signature: \_\_\_\_\_

CHARGES FROM AIR NZ

Month	Tkt No.	Passenger Name	Travel Type	Date of Trvl	Origin	Dest	TOTAL NET		GST	Oth Taxes	Amt Payable	Tkt Remarks
							PYMT	Nett				
May-17	470243553BH003	MURRAY NIGEL MR	Hotel Accommodation				1,368.27	1,368.27	205.23	0	1573.5	3N 12 02 AKL THE LANGHAM
May-17	24355388M.1	MURRAY NIGEL MR	Miscellaneous Services				7.00	7.00	1.05	0	8.05	

AOG -Waikato District Health Board  
Travel Coordinator  
Business Support  
Private Bag 3200  
Hamilton 3240

## TAX INVOICE/STATEMENT/CREDIT NOTE

# UATP

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Account No.	67543
Statement Date	31/05/2017
GST Number	10-795-869
Credit Services: Mari Evitt Travelcardadmin@airnz.co.nz	

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
04/05/2017	2435538BM.1	1086675430000019 ATBA	BROUGHT FORWARD	02409086	7.00	0.00	7.00	1.05	0.00	26,232.25-	97,390.53
11/05/2017	2512442FT	1086675430000019 ATBA	MURRAY NIGEL MR Miscellaneous Services	02409086	15.00	0.00	15.00	2.25	0.00	8.05	8.05
15/05/2017	2516253FT	1086675430000019 ATBA	Ticket Issue Service Fee	02409086	15.00	0.00	15.00	2.25	0.00	17.25	17.25
04/05/2017	4702435538HO003	1086675430000019 ATBA	Ticket Issue Service Fee	02409086	1,368.27	0.00	1,368.27	205.23	0.00	1,573.50	1,573.50
		ATBA	MURRAY NIGEL MR 3N 12 02 AKL THE LANGHAM Hotel Accommodation		1,405.27	0.00	1,405.27	210.78	0.00	1,616.05	1,616.05
			TOTAL FOR COST CENTRE		36,207.47-	947.32-	37,154.79-	5,396.11	7,142.48	24,616.20-	99,006.58
			Total For New Items on Statement								







# Travel Request Form

For work related travel and accommodation

33

Name: Nigel Murray Contact: \_\_\_\_\_

Reason for Travel: Procurement Mtg in Wgtn on 23 Feb 2017  
attend Gfcs forum with NZHL Chief Executive

## CHECK IF VIDEOCONFERENCING OFFERED

Many meetings today have videoconferencing capabilities. The Waikato District Health Board has videoconferencing capability and advises staff to use videoconferencing where possible. This reduces the amount of dollars and time spent on travel.

- ☐ YES If yes, please consider using Waikato DHB videoconferencing facilities. Contact Viscom for availability, ext 8780.  
☐ NO

## FLIGHTS

Flight No	Departure Time	Arrival Time	Day	Date	Month	From	To
8529	1025am	1145am	Thurs	23 Feb	2017	Tauranga	Wgtn
458	445pm	550pm	"	"	"	Wgtn	Auckland
8229	630pm	710pm	"	"	"	Auck	Tauranga

## ACCOMMODATION

City	Hotel/Motel (name or preferred location)	Date IN:	Date OUT	Room Type

## RENTAL CAR

City	Pick up Point (usually airport)	Type of Car	Pick-up Date	Time (or flight number)	Drop off Date	Time (or flight number)

SHUTTLE? Yes - Return Yes - One Way No  
Please circle one

If yes - pick up address: \_\_\_\_\_

And telephone number: \_\_\_\_\_

OTHER REQUIREMENTS/NOTES (put bus or train requirements here)

Cost Centre to be charged: 1929 / 5250 DS

## AUTHORISATION

Name: Bob Simcock Position: Chair

Signature: \_\_\_\_\_

original travel charged  
by Nigel



## Travel Request Form

For work related travel and accommodation

Name: Nigel Muirway Contact: \_\_\_\_\_

Reason for Travel: Attend National CFOs Forum R procurement

### CHECK IF VIDEOCONFERENCING OFFERED

Many meetings today have videoconferencing capabilities. The Waikato District Health Board has videoconferencing capability and advises staff to use videoconferencing where possible. This reduces the amount of dollars and time spent on travel.

- ☐ YES If yes, please consider using Waikato DHB videoconferencing facilities. Contact Viscom for availability, ext 8780.  
☐ NO

### FLIGHTS

Flight No	Departure Time	Arrival Time	Day	Date	Month	From	To
8817	10:55am	12:05pm	THU	23	Feb	2017	Hem Wgh
8788	5:45pm	6:50pm	"	"	"	Wgh Hem	
8529	10:25am	11:45am		28	Feb	2017	Tawonga Wgh
458	4:45pm	5:50pm		"	"	Wgh Auckland	
8229	6:30pm	7:10pm		"	"	Auckland Tawonga	

### ACCOMMODATION

City	Hotel/Motel (name or preferred location)	Date IN:	Date OUT	Room Type

### RENTAL CAR

City	Pick up Point (usually airport)	Type of Car	Pick-up Date	Time (or flight number)	Drop off Date	Time (or flight number)

SHUTTLE? Yes - Return Yes - One Way No  
Please circle one

If yes - pick up address: \_\_\_\_\_

And telephone number: \_\_\_\_\_

OTHER REQUIREMENTS/NOTES (put bus or train requirements here)

Cost Centre to be charged: 1929 / \$250 AS

### AUTHORISATION

Name: Bob Simcock Position: Chairman

Signature: \_\_\_\_\_

CHARGES FROM AIR NZ

Month	Tkt No.	Passenger Name	Travel Type	Date of Trvl	Origin	Dest	TOTAL NET		GST	Oth Taxes	Amt Payable	Tkt Remarks
							PYMT	Nett				
Feb-17	1242462864	MURRAY/NIGEL MR	Domestic Air Travel	170223	HLZ	WLG	452.75	445.79	67.92	6.96	520.67	
Feb-17	1242462864FT	MURRAY NIGEL MR	Ticket Issue Service Fee				11.00	11.00	1.65	0.00	12.65	
Feb-17	2429842FX	MURRAY NIGEL MR	Ticket Amendment Fee				20.00	20.00	3.00	0.00	23.00	
Feb-17	1242479101	MURRAY/NIGEL MR	Domestic Air Travel	170223	HLZ	WLG	16.70	16.70	2.50	0.00	19.20	
Feb-17	1242416221	MURRAY/NIGEL MR	Domestic Air Travel	170223	TRG	WLG	137.44	137.44	20.62	0.00	158.06	
Feb-17	2436386FX	MURRAY NIGEL MR	Ticket Amendment Fee				40.00	40.00	6.00	0.00	46.00	
Feb-17	2436386FX	MURRAY NIGEL MR	Ticket Amendment Fee				20.00	20.00	3.00	0.00	23.00	

## TAX INVOICE/STATEMENT/CREDIT NOTE

# UATP

Page No.	23
Account No.	67543
Statement Date	28/02/2017
GST Number	10-795-869
Credit Services: Marli Evitt Travelcardadmin@airnz.co.nz	

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMNT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
22/02/2017	1242479078	108667543000019 A19295250DP	BROUGHT FORWARD HLZ/WLG NZ H 18/05/17 WLG/HLZ NZ W 19/05/17 Domestic Air Travel	02439466	436.41	6.96-	429.45	65.47	6.96	32,071.76-	16,714.28
22/02/2017	1242479078FT	108667543000019 A19295250DP	Ticket Issue Service Fee TOTAL FOR COST CENTRE	02409086	11.00	0.00	11.00	1.65	0.00	12.65	12.65
02/02/2017	1242413109	108667543000019 A19295250DS	MURRAY/NIGEL MR HLZ/WLG NZ V 08/02/17 WLG/HLZ NZ V 08/02/17 Domestic Air Travel	02439466	447.41	6.96-	440.45	67.12	6.96	514.53	514.53
02/02/2017	1242413109FT	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Issue Service Fee	02409086	26.00	0.00	26.00	3.90	0.00	29.90	29.90
23/02/2017	1242416221	108667543000019 A19295250DS	MURRAY/NIGEL MR TRG/WLG NZ H 23/02/17 WLG/AKL NZ Y 23/02/17 AKL/TRG NZ Y 23/02/17 Domestic Air Travel	02439466	137.44	0.00	137.44	20.62	0.00	158.06	158.06
			CARRIED FORWARD							30,891.16-	17,894.88

## TAX INVOICE/STATEMENT/CREDIT NOTE

Page No.	25
Account No.	67543
Statement Date	28/02/2017
GST Number	10-795-889
Credit Services: Marli Evitt Travelcardadmin@airnz.co.nz	

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMNT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
17/02/2017	1242462864	108667543000019 A19295250DS	BROUGHT FORWARD MURRAY/NIGEL MR HLZ/WLG NZ T 23/02/17 WLG/HLZ NZ B 23/02/17 Domestic Air Travel	02439466	452.75	6.96-	445.79	67.92	6.96	30,180.46-	18,605.58
17/02/2017	1242462864FT	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Issue Service Fee	02409086	11.00	0.00	11.00	1.65	0.00	12.65	520.67
22/02/2017	1242479101	108667543000019 A19295250DS	MURRAY/NIGEL MR HLZ/WLG NZ T 23/02/17 WLG/HLZ NZ Y 23/02/17 Domestic Air Travel	02439466	16.70	0.00	16.70	2.50	0.00	19.20	12.55
08/02/2017	2429842FX	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Amendment Fee	02409086	20.00	0.00	20.00	3.00	0.00	23.00	19.20
09/02/2017	2436386FX	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Amendment Fee	02409086	40.00	0.00	40.00	6.00	0.00	46.00	23.00
10/02/2017	2436386FX.	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Amendment Fee	02409086	20.00	0.00	20.00	3.00	0.00	23.00	46.00
		A19295250DS	TOTAL FOR COST CENTRE		1,761.11	20.88-	1,740.23	260.18	20.88	2,021.29	23.00
			CARRIED FORWARD							29,535.94-	2,021.29
											19,250.10









# Travel Request Form

For work related travel and accommodation

Name: Nigel Murray Contact: \_\_\_\_\_

Reason for Travel: NZ HCL - Procurement / JPA Mtg, Wellington

Mtg at MOH re elect

## CHECK IF VIDEOCONFERENCING OFFERED

Many meetings today have videoconferencing capabilities. The Waikato District Health Board has videoconferencing capability and advises staff to use videoconferencing where possible. This reduces the amount of dollars and time spent on travel.

- ☐ YES If yes, please consider using Waikato DHB videoconferencing facilities. Contact Viscom for availability, ext 8780.  
☐ NO

## FLIGHTS

Flight No	Departure Time	Arrival Time	Day	Date	Month	From	To
8813	645am	755pm	Tues	28 Feb	2017	Hem	Wgtn
8110	345pm	655pm	"	"		Wgtn	Hem

## ACCOMMODATION

City	Hotel/Motel (name or preferred location)	Date IN:	Date OUT	Room Type

## RENTAL CAR

City	Pick up Point (usually airport)	Type of Car	Pick-up Date	Time (or flight number)	Drop off Date	Time (or flight number)

SHUTTLE? Yes – Return Yes – One Way No  
Please circle one

If yes - pick up address: \_\_\_\_\_

And telephone number: \_\_\_\_\_

OTHER REQUIREMENTS/NOTES (put bus or train requirements here)

Cost Centre to be charged: 1929 / 5250 DS

## AUTHORISATION

Name: Bob Simcock Position: Chairman

Signature: \_\_\_\_\_

CHARGES FROM AIR NZ

Month	Tkt No.	Passenger Name	Travel Type	Date of Trvl	Origin	Dest	TOTAL NET PYMT	Nett	GST	Oth Taxes	Am't Payable	Tkt Remarks
Mar-17	1242488535	MURRAY/NIGEL MR	Domestic Air Travel	170228	HLZ	WLG	532.59	525.63	79.89	6.96	612.48	
Mar-17	1242488535FT	MURRAY NIGEL MR	Ticket Issue Service Fee				11.00	11.00	1.65	0.00	12.65	
Mar-17	2450246FX	MURRAY NIGEL MR	Ticket Amendment Fee				20.00	20.00	3.00	0.00	23.00	

## TAX INVOICE/STATEMENT/CREDIT NOTE

# UATP

Page No.	30
Account No.	67543
Statement Date	31/03/2017
GST Number	10-795-869
Credit Services: Marli Evitt Travelcardadmin@airnz.co.nz	

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMNT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
20/03/2017	4702436578H0001	1086675430000019 A1929525000000NM	BROUGHT FORWARD 1N 10 02 WLG JAMES COOK H Hotel Accommodation	02409086	129.13	0.00	129.13	19.37	0.00	33,918.22-	24,800.77
24/02/2017	1242488635	A1929525000000NM 1086675430000019 A1929525000000RF	TOTAL FOR COST CENTRE MURRAY/NIGEL MR HLZ/WLG NZ Y 28/02/17 WLG/HLZ NZ H 28/02/17 Domestic Air Travel	02439466	1,421.89 532.59	13.92- 6.96-	1,407.97 525.63	219.83 79.89	57.40 6.96	1,885.20- 612.48	1,685.20 612.48
24/02/2017	1242488535FT	1086675430000019 A1929525000000RF	MURRAY NIGEL MR Ticket Issue Service Fee	02409086	11.00	0.00	11.00	1.65	0.00	12.65	12.65
14/03/2017	1242550487	1086675430000019 A1929525000000RF	HLZ/WLG NZ Q 03/04/17 WLG/HLZ NZ L 03/04/17 Domestic Air Travel	02439466	308.20	6.96-	301.24	46.23	6.96	354.43	354.43
14/03/2017	1242550487FT	1086675430000019 A1929525000000RF	Ticket Issue Service Fee	02409086	11.00	0.00	11.00	1.65	0.00	12.65	12.65
29/03/2017	2410687BM	1086675430000019 A1929525000000RF	Miscellaneous Services	02409086	7.00	0.00	7.00	1.05	0.00	8.05	8.05
			CARRIED FORWARD							32,769.46-	25,949.53



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①

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For work related travel and accommodation

## Travel Request Form

Name: Nigel Muirway Contact: \_\_\_\_\_Reason for Travel: CEO/Chair to provide

## CHECK IF VIDEOCONFERENCING OFFERED

Many meetings today have videoconferencing capabilities. The Waikato District Health Board has videoconferencing capability and advises staff to use videoconferencing where possible. This reduces the amount of dollars and time spent on travel.

☐ YES If yes, please consider using Waikato DHB videoconferencing facilities. Contact Viscom for availability, ext 8780.  
☐ NO

## FLIGHTS

Flight No	Departure Time	Arrival Time	Day	Date	Month	From	To

## ACCOMMODATION

City	Hotel/Motel (name or preferred location)	Date IN:	Date OUT	Room Type
<u>Auckland</u>	<u>The Langham</u>	<u>5/3</u>	<u>7/3</u>	

## RENTAL CAR

City	Pick up Point (usually airport)	Type of Car	Pick-up Date	Time (or flight number)	Drop off Date	Time (or flight number)

SHUTTLE?

Yes – Return

Yes – One Way No

Please circle one

If yes - pick up address: \_\_\_\_\_

And telephone number: \_\_\_\_\_

OTHER REQUIREMENTS/NOTES (put bus or train requirements here)

Cost Centre to be charged: 1929 / 525005

## AUTHORISATION

Name: Bob Simcock Position: Chair

Signature:

CHARGES FROM AIR NZ

Month	Tkt No.	Passenger Name	Travel Type	Date of Trvl	Origin	Dest	TOTAL NET PYMT	Nett	GST	Oth Taxes	Amt Payable	Tkt Remarks
Mar-17	2457084BM	MURRAY NIGEL MR	Miscellaneous Services				21.74	21.74	3.26	0.00	25.00	
Mar-17	2457084FT	MURRAY NIGEL MR	Ticket Issue Service Fee				15.00	15.00	2.25	0.00	17.25	
Apr-17	2457084BM	MURRAY NIGEL MR	Miscellaneous Services				7.00	7.00	1.05	0.00	8.05	
Apr-17	4702457084HO	MURRAY NIGEL MR	Hotel Accommodation				588.70	588.70	88.30	0.00	677.00	2N 05 03 AKL THE LANGHAM



## TAX INVOICE/STATEMENT/CREDIT NOTE

Page No.	80
Account No.	67543
Statement Date	30/04/2017
GST Number	10-795-869
Credit Services: Marli Evitt Travelcardadmin@airnz.co.nz	

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMNT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
11/04/2017	4702457084HO	108667543000019 ACEO	BROUGHT FORWARD	02409086	588.70	0.00	588.70	88.30	0.00	8,982.24-	125,406.03
		ACEO	MURRAY NIGEL MR 2N 05 03 AKL THE LANGHAM Hotel Accommodation							677.00	677.00
06/04/2017	9378016913R	108667543000019 AMURRAY	TOTAL FOR COST CENTRE		595.70	0.00	595.70	89.35	0.00	685.05	685.05
		AMURRAY	MURRAY/NIGEL MR AKL/YVR NZ 25/12/15 International Air Travel - Refund	02439466	2,918.00-	17.50	2,900.50-	0.00	49.20-	2,949.70-	2,949.70-
20/04/2017	2435538BM..	108667543000019 ATBA	TOTAL FOR COST CENTRE		2,918.00-	17.50	2,900.50-	0.00	49.20-	2,949.70-	2,949.70-
		ATBA	MURRAY NIGEL MR Miscellaneous Services	02409086	7.00	0.00	7.00	1.05	0.00	8.05	8.05
20/04/2017	4702435538HO002	108667543000019 ATBA	MURRAY NIGEL MR 1N 08 02 AKL NOVOTEL AUCK Hotel Accommodation	02409086	418.61	0.00	418.61	62.79	0.00	481.40	481.40
		ATBA	TOTAL FOR COST CENTRE		425.61	0.00	425.61	63.84	0.00	489.45	489.45
			CARRIED FORWARD							10,765.49-	123,622.78



For work related travel and accommodation

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Name: Nigel Murray Contact: \_\_\_\_\_

Reason for Travel: Pharmac / Procurement mtg Wghn - 8 March 2017  
National CEOs mtg Wghn 9 March 2017

## CHECK IF VIDEOCONFERENCING OFFERED

Many meetings today have videoconferencing capabilities. The Waikato District Health Board has videoconferencing capability and advises staff to use videoconferencing where possible. This reduces the amount of dollars and time spent on travel.

☐ YES If yes, please consider using Waikato DHB videoconferencing facilities. Contact Viscom for availability, ext 8780.  
☐ NO

## FLIGHTS

Flight No	Departure Time	Arrival Time	Day	Date	Month	From	To
S017	3:50pm	5pm	Wed	8 March	2017	Hem	Wghn
S112	7pm	8:10pm	Thurs	9 March	2017	Wghn	Hem

## ACCOMMODATION

City	Hotel/Motel (name or preferred location)	Date IN:	Date OUT	Room Type
Wghn	IBIS	8/3	9/3	

## RENTAL CAR

City	Pick up Point (usually airport)	Type of Car	Pick-up Date	Time (or flight number)	Drop off Date	Time (or flight number)

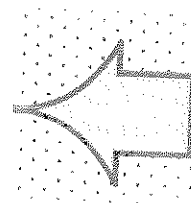
## SHUTTLE?

Yes - Return ☒ Yes - One Way ☐ No ☐  
Please circle one

If yes - pick up address: \_\_\_\_\_

And telephone number: \_\_\_\_\_

OTHER REQUIREMENTS/NOTES (put bus or train requirements here)



Cost Centre to be charged: 1929 / 15280 DS

## AUTHORISATION

Name: Bob Simcock Position: Chair

Signature: \_\_\_\_\_

## CHARGES FROM AIR NZ

Month	Tkt No.	Passenger Name	Travel Type	Date of Trvl	Origin	Dest	TOTAL NET PYMT	Nett	GST	Oth Taxes	Amt Payable	Tkt Remarks
Mar-17	1242523065	MURRAY/NIGEL MR	Domestic Air Travel	170308	HLZ	WLG	17.39	17.39	2.61	0.00	20.00	
Mar-17	1242514458	MURRAY/NIGEL MR	Domestic Air Travel	170308	HLZ	WLG	502.60	495.64	75.39	6.96	577.99	
Mar-17	1242514458FT	MURRAY NIGEL MR	Ticket Issue Service Fee				26.00	26.00	3.90	0.00	29.90	
Apr-17	4702457079HO	MURRAY NIGEL MR	Hotel Accommodation				229.57	229.57	34.43	0.00	264.00	IN 08 03 WLG IBIS WELLING
Mar-17	2457079FX	MURRAY NIGEL MR	Ticket Amendment Fee				20.00	20.00	3.00	0.00	23.00	
Apr-17	2457079BM	MURRAY NIGEL MR	Miscellaneous Services				7.00	7.00	1.05	0.00	8.05	



## TAX INVOICE/STATEMENT/CREDIT NOTE

# UATP

Page No.	31
Account No.	67543
Statement Date	31/03/2017
GST Number	10-795-869
Credit Services: Marli Evitt Travelcardadmin@airnz.co.nz	

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMNT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
01/03/2017	2450246FX	1086675430000019 A19295250000000RF	BROUGHT FORWARD MURRAY NIGEL MR Ticket Amendment Fee	02409086	20.00	0.00	20.00	3.00	0.00	32,769.46-	25,949.53
29/03/2017	4702410687HO	1086675430000019 A19295250000000RF	1N 23 02 WLG IBIS WELLING Hotel Accommodation	02409086	220.87	0.00	220.87	33.13	0.00	254.00	254.00
05/03/2017	1242514458	1086675430000019 A19295250000000RF	TOTAL FOR COST CENTRE		1,110.66	13.92-	1,096.74	166.60	13.92	1,277.26	1,277.26
			MURRAY/NIGEL MR HLZ/WLG NZ V 08/03/17 WLG/HLZ NZ B 09/03/17 Domestic Air Travel	02439466	502.60	6.96-	495.64	75.39	6.96	577.99	577.99
05/03/2017	1242514458FT	1086675430000019 A19295250000000RF	MURRAY NIGEL MR Ticket Issue Service Fee	02409086	26.00	0.00	26.00	3.90	0.00	29.90	29.90
06/03/2017	1242523065	1086675430000019 A19295250000000RF	MURRAY/NIGEL MR HLZ/WLG NZ V 08/03/17 WLG/HLZ NZ Y 09/03/17 Domestic Air Travel	02439466	17.39	0.00	17.39	2.61	0.00	20.00	20.00
			CARRIED FORWARD							31,864.57-	26,854.42

## TAX INVOICE/STATEMENT/CREDIT NOTE

Page No.	28
Account No.	67543
Statement Date	30/04/2017
GST Number	10-795-869
Credit Services: Marli Evitt Travelcardadmin@airnz.co.nz	

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMNT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
03/04/2017	2480695FX	108667543000019 A19295250DS	BROUGHT FORWARD MURRAY NIGEL MR Ticket Amendment Fee	02409086	20.00	0.00	20.00	3.00	0.00	111,960.19-	22,428.08
20/04/2017	2492587BM	108667543000019 A19295250DS	MURRAY NIGEL MR Miscellaneous Services	02409086	21.74	0.00	21.74	3.26	0.00	23.00	23.00
20/04/2017	2492587FX	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Amendment Fee	02409086	20.00	0.00	20.00	3.00	0.00	25.00	25.00
20/04/2017	4702457079HO	108667543000019 A19295250DS	MURRAY NIGEL MR 1N 08 03 WLG IBIS WELLING Hotel Accommodation	02409086	229.57	0.00	229.57	34.43	0.00	23.00	23.00
		A19295250DS	TOTAL FOR COST CENTRE		1,200.18	10.44-	1,189.74	180.02	10.44	264.00	264.00
29/03/2017	1242603091	108667543000019 A19295250RW	HLZWLG NZ Y 18/04/17 WLGHLZ NZ L 18/04/17 Domestic Air Travel	02439466	394.28	6.96-	387.32	59.15	6.96	1,380.20	1,380.20
29/03/2017	1242603091FT	108667543000019 A19295250RW	Ticket Issue Service Fee	02409086	11.00	0.00	11.00	1.65	0.00	453.43	453.43
			CARRIED FORWARD							12.65	12.65
										111,159.11-	23,229.16







# Travel Request Form

For work related travel and accommodation

Name: Nigel Murray Contact: \_\_\_\_\_

Reason for Travel: Procurement presentation + RMO mtg = 15 March 2017 Auckland  
Suppliers briefing - 16 March 2017 Auckland.

## CHECK IF VIDEOCONFERENCING OFFERED

Many meetings today have videoconferencing capabilities. The Waikato District Health Board has videoconferencing capability and advises staff to use videoconferencing where possible. This reduces the amount of dollars and time spent on travel.

- ☐ YES If yes, please consider using Waikato DHB videoconferencing facilities. Contact Viscom for availability, ext 8780.  
☐ NO

## FLIGHTS

Flight No	Departure Time	Arrival Time	Day	Date	Month	From	To

## ACCOMMODATION

City	Hotel/Motel (name or preferred location)	Date IN:	Date OUT	Room Type
<u>Auckland</u>	<u>Amora Hotel</u>	<u>15/3</u>	<u>16/3</u>	

## RENTAL CAR

City	Pick up Point (usually airport)	Type of Car	Pick-up Date	Time (or flight number)	Drop off Date	Time (or flight number)

SHUTTLE? Yes - Return Yes - One Way No  
 Please circle one

If yes - pick up address: \_\_\_\_\_

And telephone number: \_\_\_\_\_

OTHER REQUIREMENTS/NOTES (put bus or train requirements here)

*Paid via  
ACord*

Cost Centre to be charged: 1929 / 5260 DS

## AUTHORISATION

Name: Bob Simcock Position: Chairman

Signature: \_\_\_\_\_



## Receipt for Amora Hotel Auckland, Auckland

15 Mar. 2017 - 16 Mar. 2017

Itinerary # 7251347646994

### Booked Items

**Hotel:** Amora Hotel Auckland

100 Greys Ave Auckland Central, Auckland

Check-in: 15/3/2017 | Check-out: 16/3/2017, 1 room | 1 night

### Traveller Information

**Nigel Murray**

Room 1: Deluxe Room

### Cost Summary

**Booked Date:** 12 Mar. 2017

**Room Price** NZ\$313.37

1 night NZ\$313.37

**Total:** NZ\$313.37

Collected by Wotif

**Paid:** NZ\$313.37

[MasterCard 0026]

All prices quoted in NZD.

Excl GST \$272.50



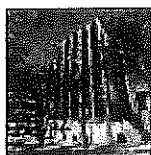
## Amora Hotel Auckland, Auckland

15 Mar. 2017 - 16 Mar. 2017 | Itinerary # 7251347646994

### Amora Hotel Auckland

15 Mar 2017 - 16 Mar 2017 , 1 room | 1 night

Your reservation is booked. No need to call us to reconfirm this reservation.



100 Greys Ave Auckland Central, Auckland New Zealand

Tel: 64 (9) 3751800, Fax: 64 (9) 3751801

#### Check-in

- Check-in time starts at 2:00 PM
- Minimum check-in age is 18
- Your room/unit will be guaranteed until midnight for late arrival. If you are arriving after midnight, please contact the property or Wotif so that arrangements can be made accordingly.

#### Important Hotel Information

Although Wotif does not charge a fee to change or cancel your booking, Amora Hotel Auckland may still charge a fee in accordance with its own rules & regulations.

- Cancellations or changes made after 2:00 PM (New Zealand Daylight Time) on 14 Mar 2017 or no-shows are subject to a property fee equal to 100% of the total amount paid for the reservation.
- View your online Itinerary for additional rules and restrictions.

<b>Room</b>	<b>Deluxe Room</b>
	Includes: Free Parking Free Wireless Internet
<b>Reserved for</b>	<b>Nigel Murray</b>
	2 adults
<b>Requests</b>	1 king bed, non-smoking room

#### BOOKED

#### Price Summary

Total **NZ\$313.37**  
Collected by Wotif

Room Price	NZ\$313.37
1 night	NZ\$313.37
Taxes	included

All prices quoted in NZD.

#### Additional Hotel Services

The below fees and deposits only apply if they are not included in your selected room rate.

You'll be asked to pay the following charges at the property:

- Cash deposit: NZD 200.00 per night

We have included all charges provided to us by the property. However, charges can vary, for example, based on length of stay or the room you book.

The following fees and deposits are charged by the property at time of service, check-in, or check-out.

- Fee for full breakfast: NZD 30.00 per person (approximately)
- Self parking fee: NZD 22.00 per night (in/out privileges)

- Crib (infant bed) fee: NZD 20.00 per night
- Rollaway beds are available for an additional fee
- Onsite credit card charges are subject to a surcharge

The above list may not be comprehensive. Fees and deposits may not include tax and are subject to change.

### Need help with your reservation?

- Visit our [Customer Support page](#).
- Call us at 0508 089 234. If calling internationally use +64 9915 1919.
- For faster service, mention itinerary #7251347646994

## Rose Flesher

---

**From:** Donna Straiton  
**Sent:** Friday, 10 March 2017 13:48  
**To:** [REDACTED]  
**Subject:** Accommodation booking for Nigel Murray

Sorry but can't get into the Tandem site to book accommodation for Nigel in Auckland for one night on 15 March.

So could you please book Nigel into accommodation at the Amora Hotel for the evening of 15 March. The RC is 19295260DS.

I've looked on Wotif and they have a deal for \$265.

I couldn't see any other deals. But if you can come up with accommodation that is cheaper let me know.

Breakfast and parking need to be charged to the DHB.

I'll send you the paperwork in due course.

Thanks

Donna

Donna Straiton | Personal Assistant to Chief Executive | Waikato District Health Board | p +64 7 834 3638 | f +64 7 834 3606 | m 021 369 884 | e [donna.straiton@waikatodhb.health.nz](mailto:donna.straiton@waikatodhb.health.nz)







Waikato District Health Board

## Travel Request Form

For work related travel and accommodation

69

Name: Nigel Murray Contact: \_\_\_\_\_Reason for Travel: DHB/PHO relationship mtg; Phoenix mtg, NHT mtg  
Radio interview

## CHECK IF VIDEOCONFERENCING OFFERED

Many meetings today have videoconferencing capabilities. The Waikato District Health Board has videoconferencing capability and advises staff to use videoconferencing where possible. This reduces the amount of dollars and time spent on travel.

- ☐
- YES
- 
- ☐
- NO

If yes, please consider using Waikato DHB videoconferencing facilities. Contact Viscom for availability, ext 8780.

## FLIGHTS

Flight No	Departure Time	Arrival Time	Day	Date	Month	From	To
5811	645am	755am	Thurs	6 April	2017	Haw	Wgh
5822	345pm	455pm	"	"		Wgh	Haw

## ACCOMMODATION

City	Hotel/Motel (name or preferred location)	Date IN:	Date OUT	Room Type

## RENTAL CAR

City	Pick up Point (usually airport)	Type of Car	Pick-up Date	Time (or flight number)	Drop off Date	Time (or flight number)

SHUTTLE? Yes - Return Yes - One Way No  
Please circle one

If yes - pick up address: \_\_\_\_\_

And telephone number: \_\_\_\_\_

OTHER REQUIREMENTS/NOTES (put bus or train requirements here)

Cost Centre to be charged: A29 15250 AS

## AUTHORISATION

Name: Brian Simcock Position: Chair

Signature:

CHARGES FROM AIR NZ

Month	Tkt No.	Passenger Name	Travel Type	Date of Trvl	Origin	Dest	TOTAL NET		GST	Oth Taxes	Amt Payable	Tkt Remarks
							PYMT	Nett				
Apr-17	1242615010	MURRAY/NIGEL MR	Domestic Air Travel	170406	HLZ	WLG	618.12	611.16	92.72	6.96	710.84	
Apr-17	1242615010FT	MURRAY NIGEL MR	Ticket Issue Service Fee				26.00	26.00	3.90	0.00	29.90	
Apr-17	2480695FX	MURRAY NIGEL MR	Ticket Amendment Fee				20.00	20.00	3.00	0.00	23.00	

## TAX INVOICE/STATEMENT/CREDIT NOTE

Page No.	26
Account No.	67543
Statement Date	30/04/2017
GST Number	10-795-869
Credit Services: Mari Evitt Travelcardadmin@airnz.co.nz	

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMNT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
31/03/2017	1242615010	108667543000019 A19295250DS	BROUGHT FORWARD MURRAY/NIGEL MR HLZ/WLG NZ Y 06/04/17 WLG/HLZ NZ Y 06/04/17 Domestic Air Travel	02439466	618.12	6.96	611.16	92.72	6.96	113,005.39	21,382.88
31/03/2017	1242615010FT	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Issue Service Fee	02409086	26.00	0.00	26.00	3.90	0.00	29.90	29.90
06/04/2017	1242630983	108667543000019 A19295250DS	MURRAY/NIGEL MR HLZ/WLG NZ X 13/04/17 Domestic Air Travel	02439466	141.18	3.48	137.70	21.18	3.48	162.36	162.36
06/04/2017	1242630983FT	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Issue Service Fee	02409086	26.00	0.00	26.00	3.90	0.00	29.90	29.90
12/04/2017	1242630983R	108667543000019 A19295250DS	MURRAY/NIGEL MR HLZ/WLG NZ 13/04/17 Domestic Air Travel - Refund	02439466	141.18	3.48	137.70	21.18	3.48	162.36	162.36
11/04/2017	1242643148	108667543000019 A19295250DS	MURRAY/NIGEL MR WLG/HLZ NZ Y 13/04/17 Domestic Air Travel	02439466	309.06	3.48	305.58	46.36	3.48	355.42	355.42
			CARRIED FORWARD							111,879.33	22,508.94





For work related travel and accommodation

Name: Dr N Murray Contact: \_\_\_\_\_

Reason for Travel: \_\_\_\_\_

**CHECK IF VIDEOCONFERENCING OFFERED**

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- ☐ YES If yes, please consider using Waikato DHB videoconferencing facilities. Contact Viscom for availability, ext 8780.  
☐ NO

**FLIGHTS**

Flight No	Departure Time	Arrival Time	Day	Date	Month	From	To

**ACCOMMODATION**

City	Hotel/Motel (name or preferred location)	Date IN:	Date OUT	Room Type
Auckland	Langham	8/4/17	12/4/17	\$1,124-40.
		4 nights.		

**RENTAL CAR**

City	Pick up Point (usually airport)	Type of Car	Pick-up Date	Time (or flight number)	Drop off Date	Time (or flight number)

**SHUTTLE?** Yes – Return Yes – One Way No  
Please circle one

If yes - pick up address: \_\_\_\_\_

And telephone number: \_\_\_\_\_

**OTHER REQUIREMENTS/NOTES** (put bus or train requirements here)

*Charged in June 2017*

Cost Centre to be charged: /

**AUTHORISATION**

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Signature: \_\_\_\_\_



CHARGES FROM AIR NZ

Month	Tkt No.	Passenger Name	Travel Type	Date of Trvl	Origin	Dest	TOTAL NET		GST	Oth Taxes	Amt Payable	Tkt Remarks
							PYMT	Nett				
Apr-17	2486932BM	MURRAY NIGEL MR	Miscellaneous Services				25.00	25.00	3.75	0.00	28.75	
Apr-17	2486932FT	MURRAY NIGEL MR	Ticket Issue Service Fee				15.00	15.00	2.25	0.00	17.25	
Jun-17	2486932BM	MURRAY NIGEL MR	Miscellaneous Services				7	7.00	1.05	0	8.05	
Jun-17	4702486932HO	MURRAY NIGEL MR	Hotel Accommodation				1077.4	1,077.40	161.60	0	1239	4N 08 04 AKL THE LANGHAM

## TAX INVOICE/STATEMENT/CREDIT NOTE

# UATP

Page No.	25
Account No.	67543
Statement Date	30/06/2017
GST Number	10-795-869
Credit Services: Mark Wrightson Travelcardadmin@airnz.co.nz	

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMNT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
01/06/2017	2486932BM	108667543000019 A19295260DS	BROUGHT FORWARD MURRAY NIGEL MR Miscellaneous Services	02409086	7.00	0.00	7.00	1.05	0.00	79,942.76	19,063.82
20/06/2017	2498728BM	108667543000019 A19295260DS	MURRAY NIGEL MR Miscellaneous Services	02409086	7.00	0.00	7.00	1.05	0.00	8.05	8.05
20/06/2017	2502566BM	108667543000019 A19295260DS	MURRAY NIGEL MR Miscellaneous Services	02409086	7.00	0.00	7.00	1.05	0.00	8.05	8.05
21/06/2017	2502566BM	108667543000019 A19295260DS	MURRAY NIGEL MR Miscellaneous Services	02409086	7.00	0.00	7.00	1.05	0.00	8.05	8.05
01/06/2017	4702486932HO	108667543000019 A19295260DS	MURRAY NIGEL MR 4N 08 04 AKL THE LANGHAM Hotel Accommodation	02409086	1,077.40	0.00	1,077.40	161.60	0.00	1,239.00	1,239.00
20/06/2017	4702498728HO001	108667543000019 A19295260DS	MURRAY NIGEL MR 1N 01 05 AKL NOVOTEL AUCK Hotel Accommodation	02409086	268.70	0.00	268.70	40.30	0.00	309.00	309.00
20/06/2017	4702502566HO	108667543000019 A19295260DS	MURRAY NIGEL MR 1N 02 05 AKL THE LANGHAM Hotel Accommodation	02409086	309.57	0.00	309.57	46.43	0.00	356.00	356.00
			CARRIED FORWARD							78,006.56	21,000.02